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Job interview vocabulary esl pdf

Employers know the problem with great job candidates is that they usually have jobs and aren't actively seeking another one. And why should they? It's a hassle to send out resumes, shake the trees on a social network or chat-up recruiters. Typically it's unhappy employees that seek new opportunities. Apart from these active job seekers, most employed workers are considered "passive" job candidates who may leave if the right opportunity finds them. Frankly, the grass is often greener elsewhere. To help nudge talented, yet passive job candidates to test the waters, a Silicon Valley startup has identified sponsors willing to pay top candidates up to \$500 or more for an interview. NotchUp, as it is known, hopes that this incentive will entice talented workers to forsake job boards and recruiters. For employers, paying \$500 for an interview is a relative bargain compared to the cost of job board ads and recruiters. The radical part of the business model is the disintermediation (which is to say eliminating) of middlemen in the talent supply chain -job boards and recruiters. I asked several recruiters I met on LinkedIn to share their views about NotchUp vs. a recruiter. "I'm looking at building a relationship with a candidate," says Heather Gardner, a recruiter at Volt Services Group. "And that's more important than a job posting. Sometimes the best candidates have a crappy resume. And when I talk to them I discover hidden jewels. Plus a resume doesn't tell you what their ultimate goals are. I think in my job I'm sort of a professional matchmaker too." Krista Bradford, Principal, The Good Search, is a bit skeptical about the concept. "I doubt mid or senior level executives and technologists will be motivated to interview at a company purely for the amount of coin that is being thrown to them," says Bradford. "Also, this reminds me of a rule we had in my former career as an investigative journalist: never to pay for interviews. The reason? You couldn't tell whether someone was saying something because you paid them or because it was the truth. The same could possibly apply to NotchUp. Is someone interviewing because they're genuinely interested or because they're motivated by the ka-ching? " Bradford suggests that employers should "take a different route, which, from my perspective, is far more direct. Identify the best people. Recruit them to the best opportunities. Done." But money talks and if NotchUp produces results, it may well catch on. On NotchUp, like Priceline, job candidates get to name their price and most choose \$200 to \$500 per interview. Of course, naming your price doesn't guarantee you an interview. If a job candidate receives an interview, they earn money regardless of whether they receive a job offer. In a viral-style move aimed at building the site's traffic, members can earn a 10 percent referral fee if a job candidate they invite to join is interviewed. The fine print of the NotchUp terms of service includes this yellow flag: "You agree to hold NotchUp harmless for any failure by the Company to pay the Interview Fee. The Interview Fee is the sole responsibility of the Company. Your sole recourse for non-payment of the Interview Fee is to contact the Company." If you give this a try, let us know how it turns out for you. Rusty Weston, My Global Career • San Francisco, Ca • • rusty@myglobalcareer.com When you're preparing for a job interview, many things go through your mind. Most of them involve what you need to say and the questions you'll need to answer. But don't forget--there are also a handful of physical items you'll want to bring along. Wondering what to bring to an interview? Use this as your checklist:Odds are, you wouldn't leave the house without it anyway, but make sure to bring your phone with you so you can enter the directions to your interview location, especially if you've never been there before. If you don't have a smartphone capable of GPS navigation, print out directions. The worst thing you can do is get lost, which will make you late, which will likely prevent you from moving forward in the interview process. On your phone's notepad app, or on the directions you've printed out, write out the name and contact information of your interviewer(s). This way, if something does go wrong on your way to the interview, you can let them know. This will also help ensure that you don't forget your interviewer's name--a major faux pas.2. IdentificationIt's not quite as common nowadays, but you never know if you'll be asked for identification, so it's worth bringing anyway. When in doubt, ask the person who set up your interview in advance--better safe than sorry!3. Business cardAs a job seeker, business cards are great for networking and interviewing. Your business card should include your name, job title, email, phone number and any other contact information you think is important. Give your card to your interviewer, or anyone else you talk to about the job.4. Notepad and penYou may be used to taking notes on your laptop or phone, but in interviews, it definitely looks better if you have paper and a pen handy to jot down notes like people to contact, addresses or anything else mentioned in the interview that you want to remember later. Being prepared with your own supplies to capture important information that your interviewer provides you with is a surefire way to make you look proactive and thoughtful.5. ResumePrint out a few copies of the most updated version of your resume. You should also have extra copies in case you need to reference it during the interview--or if extra interviewers show up.Bring an updated list of your references. Your interviewer may or may not ask for these, but again, it's best to be over-prepared. The list should have at least three professional references, along with how they know you and how to contact them.7. A PortfolioDepending on the kind of job you're after, it might be valuable to bring a portfolio of your past work. This can be a folder, binder or even a website shown on your tablet. Your portfolio should be organized in a way that makes it easy to reference during your interview. The contents of your portfolio will depend on your profession, but there should be quality examples of your work and accomplishments.8. QuestionsAt the end of every interview, you will be asked if you have any questions. Have a list of questions ready to go so you're prepared. These questions can be about the rest of the hiring process, company culture or anything else you're interested in, but remember: You want to your questions to be specific and reflect the fact that you've done research, so your interviewer can see your true interest in the position.When thinking about what to bring an interview, a lot of things come to mind, but the eight above are the most essential. While they might seem simple, it's important not to forget them--they really might make a difference on the day of your interview.This article originally appeared on Glassdoor and is reprinted with permission. job interview vocabulary esl pdf. esl intermediate job interview vocabulary. esl job interview vocabulary worksheet

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