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How can i add comments to a pdf

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You can add comments to text, objects, charts and table cells. Comments are useful for taking notes, asking reviewers questions, sending editorial suggestions, and so on. You can also highlight the text and then comment on it. When you don't want comments and highlights to be visible, you can hide them. When they are displayed, you can use the review tools to read and edit them. Commented text uses a unique color of the commenter. Objects and cells in the comment table have a comment marker. Select the text or click where you want to add a comment, then click Comment in the toolbar. A comment appears. Enter your comment, then click outside the comment to reject it. Do one of the following: Read a comment: Move the pointer to the comment. Open the comment and leave it open: Click on the highlighted text, icon or indicator. Remove a comment: Click Delete in the comment. Choose Pages > Preferences (from the Pages menu at the top of your computer screen), then click General. Enter a name in the Author field. To change the author color, choose View > Comments and Edit > Author color (from the View menu at the top of your computer screen), then choose a color. You can also choose an author color from the menu in the review toolbar when change tracking is active. You can highlight the text and then add comments to it. Select the text, then choose Insert > Highlight (from the Insert menu at the top of your computer screen) or click Highlight in the review toolbar. The revision toolbar is only visible if there are already changes, comments, or highlights in the document. To add a comment, click on the text and type a comment. To remove the highlight, click the highlighted text, then click Delete in the comment. Note: If you need a highlight to appear in printed documents, add a color behind the text. This type of highlighting is not traced in the revision toolbar. Click View in the toolbar, then choose Show Comments or Hide Comments. If change tracking is on and you hide comments, the review toolbar still appears, but comments are not included in the navigation. Do one of the following: Click the arrows in the review toolbar to move to the previous or next comment or highlight. Double-click a comment or highlight, then use the arrows in the comment to jump to the previous or next comment, highlight, or edit (if change tracking is enabled). Start Pages Edit text Document format Add images, shapes, and media Add tables and charts Use writing and editing tools Manage documents Share and print documents Shortcuts While you're in a specific tab, open Comments from the Document pane, click Add Comment and enter a comment. Employees who have activated email notifications will receive an email informing them of the comment, with a link to that document. The link takes the contributor to the first tab of the document. Click the Add button and an email will be sent to the user containing the text of the comment and a link to the document. If the mentioned user does not have permission for the document, they are notified and asked to share: If the mentioned user has the document open at that time, the Comment opens automatically. Once the document is shared, the user is sent an email containing the and a link to the document. An additional email is also sent to notify the user that the document has been shared. Adding URLs to Comments Locations URLs are automatically converted to an HTML link once the Comment is saved. If this link points to an Onshape location in this or another document, it opens in a new browser tab. The link is preceded by the Onshape logo and converted into easy-to-read text that displays the document, the version/workspace and/or the tab. If the link is external to Onshape, it opens in a new browser tab. The link is preceded by an external link icon and a warning message that the destination location is outside of Onshape (shown below). An external connection and an internal Onshape connection (below). Users should be aware that external links may pose security risks. Just click on links whose source you have verified for the first time. Registration Entities (allow comments on features) in Feature lists To add a comment about an entity to a feature list (in Part Studios and Assemblies), select the feature in the list and access the shortcut menu. Select Add Comment: Or you can use the Tag entity icon in the Comments dialog box on the Document pane, shown below in blue: Then select the entity: part, border, face, etc. Use the "@" sign to specify that a specific user receives an email directing them to the comment. When you click Add to Comment dialog box (above), a comment icon appears next to the function in the list (below) or on the entity in the graphics area (both listed below): When the Comments pane is closed, the comment icons in the feature list disappear. Icons are only visible when the Comments panel is open. Features in the list of features will not have comment icons in the graphics area. Their comment icons are displayed in the feature list. Add comments on mate implicit connectors You have the ability to link a comment directly to a mate implicit connector. Hover to activate implicit mate connectors, then right-click to access the shortcut menu. Select Add Comment to open a new comment on the Comment flyout. When you click Add, the Comments pane opens, and a comment icon appears on the implicit mate connector: When the Comments pane is closed, the comment icons in the graphics area disappear. Icons are only visible when comments are open in the Document pane. To delete the comment, click in the upper right corner of the Comments pane; then confirm the action. Highlight the text you want to comment on Choose the Add Comment button above the highlighted text. Type your comment and choose Save (Ctrl+S or ⌘+S) The selected text will appear with a yellow highlight indicating an online comment; select any highlighted text in the page to view the related comments. Just like the page and blog post comments, others may respond to, or like, your comments online, and you'll be informed when they do. Resolve online comments Press Resolve to hide a number of online comments once the conversation is over. If you want to see the solved comments, choose > Solved comments; to reopen a solved comment, choose Reopen at the bottom left. Rich comments Online and page comments might seem simple, but they support rich text (such as bold, underlining, and italics), lists, links, and pointed and numbered @mentions. You can also drop pictures in any comment, to really illustrate your point. Link to a comment You can link directly to a comment on a page. See Links for more information. Comment permissions Add a comment - You need the 'Add Comments' permission in space. Edit a comment à You need the 'Add comments' permission. Space administrators can edit all comments within their space. The date of a comment always indicates the time when the comment was modified. Delete a comment à You need the "Remove comments" permission. Deleted comments cannot be restored. If you don't have the "Remove Comments" permission, you can delete your comments, but only if there are no responses to your comment. Disable comments à If you do not want comments in a particular space, remove allowed 'Add Comments' by the 'Confluence-Users' or 'Users' group, anonymous users and all other users and groups. The option to add comments will no longer appear on pages or blog posts in that space. For more information, see Space permissions. There is no allowed you check comments on the whole site. The members of the Confluence-Administrators group can add, modify and delete comments, even if the comment permissions are eliminated in the Space permissions configuration. Notes choose looks at the top right of the page to receive an e-mail notification whenever someone someone the aggiunge un commento alla pagina. Su post solo, un lozenge 'Autore' apparirà su qualsiasi commento fatto dall'autore originale del post. Non è possibile Eliminae tutti i commenti su una pagina simultaneously, o mode l'ordine dei commenti. I commenti in linea sul testo che è inclusiveso in una pagina uszando il Include macro o Excerpt inclusivedono la macro non saranno visibili. Sono visibili solo sulla pagina originale. 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